

PDRP Workshop

Learning outcomes:

This 2 hour Professional Development and Recognition Programme (PDRP) workshop can support you with:

- PDRP basics: what you need to know about completing your portfolio.
- Writing your self-assessment against the NCNZ Competencies
- Using the ePortfolio

The Peer/portfolio workshops will refresh your knowledge of

- Writing senior/peer assessments for your colleagues
- Assessing portfolios

Instructions:

- Please attend a session appropriate to the level of PDRP you are completing or the “Peer & Portfolio assessors” if you are completing peer and/or portfolio assessments.
- If you need hands-on computer support to use the ePortfolio, please come along to one of the ePortfolio sessions held in the computer room.
- You are welcome to bring your own device to these workshops. However you are responsible for its connection to internet. Please ensure you know your user name and password for Ko Awatea (e-learning).
- Please familiarise yourself with the [PDRP Handbook](#) before attending a workshop.

Available to:	Price (+ GST)	Booking Method
Hutt Valley Staff	No charge	MyPay
Wairarapa/Capital & Coast Staff	Not applicable	Please attend Capital Coast or Wairarapa PDRP workshops as appropriate. This workshop is for Hutt Valley PDRP.
External Health Professionals (Primary Health, PHO, Aged Care)	No charge	Please email your name and contact number along with the workshop you wish to book to ellie.jessop@huttvalleydhb.org.nz
Private sector	Not applicable.	This workshop is only appropriate to organisations signed up to Hutt Valley's PDRP.

Target Audience	Registered and enrolled nurses completing their own PDRP or supporting nursing colleagues with their PDRP.	
Pre reading requirements	PDRP Handbook	
Course Facilitator	Ellie Jessop, Nurse Coordinator Professional Development	
Food Provided	No.	Please bring your own water bottle

Course Details:

2024 Training Opportunities

Day	Date	Venue	Start - Finish	Topic
Wednesday	24/01/2024	Meeting Room 3, Learning Centre	1200-1400	Peer/portfolio assessors refresher
Tuesday	30/01/2024	Meeting Room 3, Learning Centre	1000-1200	Competent & Proficient
Wednesday	07/02/2024	Meeting Room 3, Learning Centre	1200-1400	Proficient & Expert
Tuesday	13/02/2024	Meeting Room 3, Learning Centre	1530-1730	Competent & Proficient
Wednesday	14/02/2024	Meeting Room 3, Learning Centre	1000-1200	Expert & Senior
Tuesday	27/02/2024	Meeting Room 3, Learning Centre	1200-1400	Peer/portfolio assessors refresher
Thursday	29/02/2024	Computer room, Learning Centre	1530-1730	ePortfolio
Wednesday	06/03/2024	Computer room, Learning Centre	1200-1400	ePortfolio
Wednesday	06/03/2024	Meeting Room 3, Learning Centre	1530-1730	Proficient & Expert
Wednesday	20/03/2024	Meeting Room 3, Learning Centre	1200-1400	Competent & Proficient
Thursday	21/03/2024	Meeting Room 3, Learning Centre	1530-1730	Expert & Senior
Monday	25/03/2024	Meeting Room 3, Learning Centre	1000-1200	Peer/portfolio assessors refresher
Monday	08/04/2024	Computer room, Learning Centre	1000-1200	ePortfolio
Wednesday	10/04/2024	Meeting Room 3, Learning Centre	1200-1400	Expert & Senior
Thursday	18/04/2024	Meeting Room 3, Learning Centre	1000-1200	Competent & Proficient
Monday	29/04/2024	Meeting Room 3, Learning Centre	1000-1200	Proficient & Expert
Monday	29/04/2024	Meeting Room 3, Learning Centre	1530-1730	Peer/portfolio assessors refresher
Wednesday	08/05/2024	Meeting Room 3, Learning Centre	1200-1400	Proficient & Expert
Wednesday	08/05/2024	Computer room, Learning Centre	1530-1730	ePortfolio
Thursday	09/05/2024	Meeting Room 3, Learning Centre	1000-1200	Expert & Senior

*Please see the next page for further dates

Course Details:

Day	Day	Day	Day	Day
-----	-----	-----	-----	-----

2024 Training Opportunities



Monday	13/05/2024	Meeting Room 3, Learning Centre	1200-1400	Peer/portfolio assessors refresher
Thursday	16/05/2024	Meeting Room 3, Learning Centre	1530-1730	Competent & Proficient
Tuesday	04/06/2024	Meeting Room 3, Learning Centre	1530-1730	Proficient & Expert
Thursday	06/06/2024	Meeting Room 3, Learning Centre	1000-1200	Competent & Proficient
Monday	17/06/2024	Computer room, Learning Centre	1000-1200	ePortfolio
Monday	17/06/2024	Meeting Room 3, Learning Centre	1530-1730	Expert & Senior
Wednesday	19/06/2024	Meeting Room 3, Learning Centre	1000-1200	Proficient & Expert
Further dates to be release in May 2024				